

CITY OF FRESNO
MUNICIPAL RESTORATION ZONE

Application Process

Step 1. Qualifying Event

There are two ways to qualify for MRZ benefits:

1. As New Business

You must be a commercial, industrial, retail, or other legitimate business who on or after July 1, 2006:

- Establishes a business location within the MRZ boundaries; and
- Employs at least two (2) full-time (35+ hours) employees; and
- Has an ownership interest in the property, OR has a long-term lease (not less than 5 years).

2. As an Expanding Business

You must be a commercial, industrial, retail or other legitimate business, already located within the MRZ, who on or after July 1, 2006:

- Employs at least two (2) full-time (35+ hours) employees; and
- Has an ownership interest in the property, OR has a long-term lease (not less than 5 years); and
- Has expanded their physical facilities by at least 20 percent, OR increased the number of employees filling full-time (35+ hours) positions by at least 20 percent.

If you feel you qualify in either category, move on to Step 2.

Step 2. Application to Determine Eligibility

After the qualifying event takes place, you must fill out an Application to Determine Eligibility. Forms are available on our website, www.FresnoEZ.com or by calling the Downtown and Community Revitalization Department office at (559) 621-8350.

As part of the process, you will be asked to provide documentation to verify eligibility.

Return completed applications to:

Downtown and Community Revitalization Department
Attn: MRZ Manager
2600 Fresno Street, Room 2156-02
Fresno, CA 93721

Step 3. Building Permits

If you need a building permit, a Certificate verifying your eligibility will be provided to you by the Downtown and Community Revitalization Department. Take this to the Development Department – Permits Division and you will receive a 50% discount on your building permit fees (excluding impact fees).

If you paid building permits or entitlement fees between July 1, 2006 and the date of your application for eligibility, you can request a retroactive refund from the Downtown and Community Revitalization Department.

Step 4. File Request for Payment

To receive refunds and/or credits for all other incentives:

- Gather receipts.
- Complete a Request for Payment form.
- Complete Hiring Voucher(s)
- Turn into Downtown and Community Revitalization Department.

Filing Period is **October 1 through June 1** (an 8-month period) following the June 30 end of each Incentive Period.

Send completed forms to:
Downtown and Community Revitalization Department
Attn: MRZ Manager
2600 Fresno Street, Room 3076
Fresno, CA 93721

All MRZ forms and documents are available for download on our website:

www.FresnoEZ.com